

Additional Remarks on Part IV of Declaration of Assets and Interests

In the past, the CCAC received many enquiries about the filling of Part IV of Declaration of Assets and Interests, especially the column “**Membership status in non-profit organisations**”. Following analysis on related information and discussion with the Identification Services Bureau (DSI), who is responsible for registration of civic associations, we hereby provide the following additional information for people obliged to submit Part IV in order to facilitate the declaration and clarify the doubts:

- 1) Pursuant to Paragraph 4 of Article 1 and Paragraph 5 of Article 2 of Law no. 11/2003 (*Legal Regime of Declaration of Assets and Interests*), amended by Law no. 1/2013, those obliged to submit Part IV of Declaration of Assets and Interests shall fill in the positions or honorary titles they have taken up or have been granted in a civic association (including those with a honorary or advisory nature) in Part IV, regardless of whether they have the right to vote or not.
- 2) The positions and honorary titles mentioned above shall be those stipulated and established by the statutes (or the revised ones) of the associations.
- 3) If the declarants have, for any reason, any doubts about their own positions or honorary titles, they should contact the relevant associations and make necessary clarification on their own. All declarants are obliged to ensure the accuracy of the data provided.
- 4) To facilitate the declarants to obtain necessary information, DSI may, through the civic association registration system, access data about position holders of associations, thus providing declarants with a list of associations in which they participate, positions or functions they perform and the last date on which they began to perform their respective functions. The data from the computer system only include the positions of general assemblies, councils and supervisory boards (or equivalent bodies). No data regarding honorary titles are recorded in the computer system.
- 5) Declarants who intend to obtain the above-mentioned data from DSI must fill in a request form enclosed herewith (photocopies are also acceptable). The

completed request form, along with a photocopy of the declarant's identification document, must be delivered to DSI. DSI will provide the declarant with the requested data as soon as possible for his reference.

- 6) As all data registered with DSI are provided by the civic associations, DSI and CCAC do not guarantee that they are up-to-date and complete. Declarants are therefore recommended to confirm the accuracy of required data with relevant associations.

Association Data Request Form

Identification Services Bureau, Macao SAR:

To fulfil the Obligation to submit Part IV of the Declaration of Assets and Interests prescribed in Law no. 11/2003 (*Legal Regime of Declaration of Assets and Interests*), _____, holder of identification document no. _____, who currently exercises the position of _____, and whom can be contacted through _____ (address) and _____ (phone number), hereby requests for the data on the position(s) or function(s) he/she performs in all associations.

The requester is noted that the requested information **serves as reference only** and may not be up-to-date and complete.

Requester's signature: _____

Date: ___ / ___ / ____